

Keswick and Intwood Parish Council

To all members of the Council

You are summoned to attend a meeting of the Parish Council on Wednesday 24th September 2025 at the Reading Rooms at 19:00 to transact the following business:

Meeting of the Parish Council

AGENDA

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| 2025/58 | To consider apologies for absence. |
| 2025/59 | Declaration of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this agenda. |
| 2025/60 | To confirm the minutes of the Parish Council meetings held on the 25 th June and the 27 th August 2025. |
| 2025/61 | To co-opt a member to the Parish Council. |
| 2025/62 | To report matters arising from the minutes not on the agenda for information only. |
| 2025/63 | Planning: <ul style="list-style-type: none">• To discuss any updates relating to the Keswick Industrial Estate and Low Road traffic calming measures (if received).• To discuss planning applications received for comment: N/A.• To note and ratify planning applications responded to since the last meeting due to the deadline date.• To consider planning applications which have been received since distribution of the agenda. |
| 2025/64 | Correspondence received: <ul style="list-style-type: none">• County Councillor David Bills – regarding the 500k Community Fund.• Norfolk County Council - Parish Partnership Scheme (closes 1st December 2025).• Norfolk Constabulary – regarding Operation Radium – request for support with trigger plan.• Parish Councillor Marguerite Russell – regarding damage to the path near the railway crossing in Keswick.• Parish Councillor Marguerite Russell – to receive a verbal update regarding the gate on Bridle Lane.• Member of the public – regarding car parking in Keswick. |

- Parish councillor Marguerite Russell – regarding overgrown hedges in the parish.
- Greenfield Group – to receive the BESS response sheet and information regarding a community fund.
- Norfolk County Council (Assistant Flood Risk Officer) – to receive comments on the draft Addendum to Investigation Report into Flooding across Norfolk in Storm Babet (FIR076A) – closes 29th September 2025
- To consider any correspondence which has been received since distribution of the agenda.

2025/65

Finance:

- To receive a bank reconciliation up to the 30th June 2025.
- To receive an expenditure against budget report up to the 30th June 2025.
- To agree invoices for payment in accordance with the budget.
- To discuss the budget for the 2025/26 financial year.

2025/66

Policies:

- To review the Standing Orders
- To review the Financial Regulations

2025/67

Reading Room:

- To receive an update regarding the parish reading rooms.
- To consider returning the lease of the reading room to the landowner.

2025/68

Items for the next agenda.

Signed: *Samantha Henry* (Parish Clerk)

Dated: 17th September 2025