

Keswick and Intwood Parish Council

To all members of the Council

You are summoned to attend a meeting of the Parish Council on Wednesday 25th June 2025 at the Reading Rooms at 19:00 to transact the following business:

Meeting of the Parish Council

AGENDA

- | | |
|---------|--|
| 2025/42 | To consider apologies for absence. |
| 2025/43 | Declaration of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this agenda. |
| 2025/44 | To confirm the minutes of the Parish Council meeting on the 28 th May 2025. |
| 2025/45 | To report matters arising from the minutes not on the agenda for information only. |
| 2025/46 | To elect a vice-Chair of the Council. |
| 2025/47 | To appoint Councillors with special responsibilities (Finance, Reading Rooms and Highways). |
| 2025/48 | <p>Planning:</p> <ul style="list-style-type: none">• To discuss any updates relating to the Keswick Industrial Estate and Low Road traffic calming measures (if received).• To discuss planning applications received for comment:<ul style="list-style-type: none">- 2025/1686:
Location: Ingate Lodge 13 Low Road Keswick Norfolk NR4 6TZ
Proposal: Rear sun room and veranda extension. Alterations to fenestration and entrance screen. Replacement roof tiles.
Installation of solar panels.
Application Type: Householder
Comment deadline: 27th June 2025• To note and ratify planning applications responded to since the last meeting due to the deadline date.• To consider planning applications which have been received since distribution of the agenda. |
| 2025/49 | <p>Correspondence received:</p> <ul style="list-style-type: none">• Norfolk County Council – to note the draft options appraisal report regarding local government organisation. |

- To consider any correspondence which has been received since distribution of the agenda.

2025/50 Finance:

- To appoint an internal auditor for the 2025/26 financial year.
- To agree invoices for payment in accordance with the budget.

2025/51 Reading Room:

- To receive an update regarding the parish reading rooms

2025/52 Items for the next agenda.

Signed: *Samantha Henry* (Parish Clerk)

Dated: 17th June 2025