

18th November 2020.

To all members of the Council.

You are summoned to attend a Parish Council Meeting at 19.00 on Wednesday 25th November which will take place using Microsoft Teams to transact the following business.

General information.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) allow Parish Council Standing Orders to be updated to allow the use of remote meetings while social distancing is in place.

Members of the public wishing to join the meeting should contact the Clerk for a link to the meeting and provide information about any matters they wish to raise. You can join the meeting either by phone, computer or android/apple device.



*Phillip Brooks. Clerk to the Council.
e-mail address. keswick.intwood@gmail.com
Telephone 01603 250639*

AGENDA

2020/42. Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this Agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda.

2020/65. To accept apologies for absence.

2020/66. Public Participation:

- Resolution to adjourn the meeting for public participation and any County and District Councillor reports.

2020/67. To confirm minutes of the Parish Council Meeting on 30th September 2020 and 11th November

2020/68. To report matters arising from minutes not on the Agenda: for information only.

2020/69. Finance:

- To agree invoices for payment in accordance with the budget
- To review CIL money held by the Council.

2020/70. Parish Issues: To update the Parish Council Action Plan attached to this Agenda.

2020/71. To approve Standing Orders and Financial Regulations circulated by the Clerk.

2020/72. Planning:

- To consider outstanding planning applications (none at present).
- Planning Application 2017/2794. Update on progress including the Low Road Traffic Scheme.

2020/73. To agree arrangements and possible date for reopening the Reading Room.

2020/74. Correspondence received.

2020/75. Items for the next meeting.

CORRESPONDENCE RECEIVED FOR DISCUSSION.

The following list is paper correspondence received to: 18th November2020.

None received to date.

Parish Council Action Plan 2020.

Updated by email following meeting on 30th September 2020.

Action 1. Planning. Kevin Hanner.

Harford Triangle Development.

- Regular liaison being maintained with Apex and NCC (Highways) as consultation on development of the Traffic Scheme for Low Road continues.
- Latest update awaited (17.10.20).

Action 2. Highways. Tim Love.

- Focus for future contact to be with NCC (Highways) and SNC Planning.

Action 3. Finance. Sue Hendrey.

- Cash book and supporting documents to be checked and approved as appropriate in the present Covid19 situation.

Action 4. Keswick Hall Liaison. Marguerite Russell.

- Liaison meeting held with police on 5th October.
- Request made to General Dannatt to consider giving permission for a bench towards the end of Beech Drive.

Action 5. Litter Picking. Monica Warmerdam.

- One new volunteer has joined the Team but further volunteers are still required.

Action 6. Speed Watch Campaign. Jan Hill.

- A new police coordinator has taken over the speedwatch responsibility and updated regulations have been issued to cover the current situation. These regulations need to be signed by all members of the Team before any activity can begin. It seems unlikely that anything will commence in the immediate future.

Action 7. Police Liaison. Jan Hill.

- Liaison meeting held with police on 5th October. Figures to be provided (if available) regarding accidents in the vicinity of the listed wall.
- Quick access route to the river behind Keswick Mill to be made known to the police.

Action 8. Reading Room. David Vail.

- Dehumidifier is wired in. New humidistat fan in kitchen installed
- Outstanding jobs being finished off
- Repair damage to gate and fencing. (Fencing damaged (I think) during tree surgery arranged and paid for by neighbour)
- Clear and adjust slope on gutters – overflow noticed during heavy rain
- Fit hose to dehumidifier
- Repair damage (from damp) to flooring under piano
- Install paper towel dispensers
- Install a simple frame around dehumidifier to prevent it being moved;
- Raising of dropped kerbs still to be undertaken by Norfolk Highways.
- Still awaiting confirmation of grant for small box hedge in front of building.

Phillip Brooks. Parish Clerk. 19th October 2020.