

Keswick and Intwood Parish Council.

10th May 2017

To all members of the Council.

You are summoned to attend the Annual General Parish Council Meeting of Keswick and Intwood Parish Council and ordinary Parish Council Meeting at the Reading Room Keswick on Wednesday 17th May immediately following the Parish Annual Meeting to transact the following business.

A handwritten signature in dark ink, appearing to read 'P. Brooks', with a long horizontal stroke extending to the right.

*Phillip Brooks. Clerk to the Council.
e-mail address. keswick.intwood@btinternet.com
Telephone 01603 250639*

Annual General Parish Council Meeting.

AGENDA

1. To consider apologies for absence.
2. To elect a Chair of the Council.
3. To receive the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
4. To co-opt Sue Hendrey to the Parish Council
5. To elect a vice-Chair of the Council.
6. To appoint Councillors with special responsibilities.
6. To confirm the continued appointment of the Clerk as RFO.
7. To consider the payment of any subscriptions falling to be paid annually
8. To set dates for Parish Council meetings in 2018.

Parish Council Meeting

AGENDA

1. To consider apologies for absence.
2. Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this Agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda.
3. Public Participation:
 - Resolution to adjourn the meeting for public participation and any County and District councillor reports.
4. To confirm minutes of the Parish Council Meeting on 1st March 2017.
5. To report matters arising from minutes not on the Agenda: for information only.
6. Finance:
 - To approve the Parish Council's Return to the Audit Commission for the year ended 31st March 2017 circulated by the Responsible Financial Officer.
 - To approve the Governance Statement.
 - To agree invoices for payment in accordance with the budget.
7. Parish Council Draft Action Plan 2016-17 – Councillors to report actions since last meeting.
8. Local Council Award Scheme:
 - update on Application for Foundation Status
 - approval of Standing Orders and Financial Regulations circulated previously.
8. Parish Issues: To receive any updates relating to:
 - Highways (including update of proposal to illuminate the footpath leading to the Mulbarton Road bus shelter)
 - Police
 - Reading Room.
9. Planning:
 - To receive summary report on applications and approvals since the last Council meeting.
 - To receive any update available relating to Application 2016/0764. Outline Application for proposed employment development consisting of B1, B2 and B8 uses, associated access and landscaping.
10. Community Governance Review. Further consideration of any proposal to amend the Parish boundary
11. Correspondence received.

12. Items for the next meeting.

CORRESPONDENCE RECEIVED FOR DISCUSSION.

The following list is paper correspondence received to: 10th May.

None received to date.