

# Keswick and Intwood Parish Council

## To all members of the Council

You are summoned to attend a Parish Council meeting on Wednesday 21<sup>st</sup> February 2024 at 19:00 at the Reading Rooms to transact the following business:

## Parish Council Meeting

### AGENDA

- |         |   |
|---------|---|
| 2024/01 | To consider apologies for absence.  |
| 2024/02 | Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda.   |
| 2024/03 | To confirm the minutes of the Parish Council meeting held on the 29 <sup>th</sup> November 2023.  |
| 2024/04 | To report matters arising from the minutes not on the agenda: for information only.   |
| 2024/05 | Public Participation: <ul style="list-style-type: none"><li>• Resolution to adjourn the meeting for public participation and any County and District Councillor reports.</li></ul>  |
| 2024/06 | Highways issues: <ul style="list-style-type: none"><li>- To receive an update regarding the Hornsea Three Project and recent flooding on the B1113.</li><li>- To discuss Highways options for better visibility at the junction of Mill Lane and Low Road.</li><li>- To receive an update regarding the trees along Keswick Hall Road.</li><li>- To consider Councillor Vail's suggestion to propose a cycle path along the B1113 from Harford Bridge towards the Keswick Mill cottages.</li></ul>  |
| 2024/07 | Planning: <ul style="list-style-type: none"><li>• To discuss any updates received regarding Low Road.</li><li>• To discuss planning applications received for comment:<ul style="list-style-type: none"><li>- 2023/3810 - <i>Location: Agricultural Barn South Of Keswick Hall Road Keswick Norfolk. Proposal: Conversion of former agricultural building to a dwelling, including alterations to roof &amp; a single storey front/side extension, change of use of land to mixed use residential use ancillary to the proposed dwelling and storage of various paraphernalia related to the events business, &amp; the erection of three structures related to animal welfare. Temporary</i></li></ul></li></ul> |

*stationing of a caravan for residential occupation during the construction works (part retrospective) Application Type: Full Planning Permission.*

- To consider planning applications which have been received since distribution of the agenda.

2024/08 Correspondence received:

- N/A.
- To consider any correspondence which has been received since distribution of the agenda.

2024/09 Finance:

- To receive a bank reconciliation up to the 6<sup>th</sup> December 2023.
- To receive an expenditure against budget report up to the 6<sup>th</sup> December 2023.
- To discuss and agree the budget for the 2024/25 financial year.
- To discuss and agree the precept for the 2024/25 financial year.
- To agree invoices for payment in accordance with the budget.
- To review the asset register.

2024/10 To discuss the playground adjacent to the Reading Room.

2024/11 To discuss adopting official email addresses in accordance with the *Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide*.

2024/12 To discuss the D-Day 80th commemoration.

2024/13 Items for the next meeting.

Signed: *Samantha Henry* (Parish Clerk)

Dated: 15<sup>th</sup> February 2024