

Keswick and Intwood Parish Council

To all members of the Council

You are summoned to attend a Parish Council meeting on Wednesday 27th September 2023 at 19:00 at the Reading Rooms to transact the following business:

Parish Council Meeting

AGENDA

- 2023/41 To consider apologies for absence.
- 2023/42 Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda.
- 2023/43 To co-opt a member of the Parish Council.
- 2023/44 To confirm the minutes of the Parish Council meeting held on the 28th June 2023.
- 2023/45 To report matters arising from the minutes not on the agenda: for information only.
- 2023/46 Public Participation:
- Resolution to adjourn the meeting for public participation and any County and District Councillor reports.
- 2023/47 Planning:
- To discuss any updates received regarding Low Road.
 - To discuss planning applications received for comment:
 - **2023/2581** – *Former Stables Mill Lane – variation of condition 2 of 2018/1835 - change to design and materials.*
 - **2023/2556** - *Land West Of Intwood Lane East Carleton Norfolk - Installation of pre-construction field drainage to support the operation of the Hornsea Project Three onshore export cable route (EIA Development).*
 - To note and ratify planning applications responded to since the last meeting due to the deadline date:
 - **2023/1916** – *no objection.*
 - To consider planning applications which have been received since distribution of the agenda.
- 2023/48 Correspondence received:
- South Norfolk District Council – Public Spaces Protection Order Consultation (closes 29th September 2023).

- Bruno Peek – regarding D-Day 80th Anniversary Commemoration events.
- CPRE – to note correspondence regarding ‘action against flooding’ conference.
- County Councillor David Bills – regarding the Road Safety Community Fund (RSCF).
- Norfolk County Council – Parish Partnership Scheme.
- To consider any correspondence which has been received since distribution of the agenda.

2023/49

Policies:

- To consider and adopt a Complaints Procedure Policy.
- To consider and adopt a Parish Council General Risk Assessment.

2023/50

Finance:

- To receive a bank reconciliation up to the 29th June 2023.
- To receive an expenditure against budget report up to the 29th June 2023.
- To agree invoices for payment in accordance with the budget.
- To discuss the annual budget for the 2024/25 financial year.

2023/51

To discuss the management structure of the Parish Reading Room.

2023/52

Items for the next meeting.

Signed: *Samantha Henry* (Parish Clerk)

Dated: 22nd September 2023