

# **Keswick and Intwood Parish Council**

## **To all members of the Council**

You are summoned to attend the Annual Meeting of the Parish Council on Monday 15<sup>th</sup> May 2023 at the Reading Rooms following the Annual Parish Meeting to transact the following business:

## **Annual Meeting of the Parish Council**

### **AGENDA**

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|---------|--|
| 2023/16 | To elect a Chair of the Council.   |
| 2023/17 | To sign Declarations of Acceptance of Office.  |
| 2023/18 | To consider apologies for absence.   |
| 2023/19 | Declaration of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this agenda.   |
| 2023/20 | To elect a vice-Chair of the Council.  |
| 2023/21 | To appoint Councillors with special responsibilities.  |
| 2023/22 | To confirm the minutes of the Parish Council meeting on the 22 <sup>nd</sup> of February 2023.   |
| 2023/23 | To report matters arising from the minutes not on the agenda for information only.   |
| 2023/24 | Public Participation: <ul style="list-style-type: none"><li>• Resolution to adjourn the meeting for public participation and any County and District Councillor updates.</li></ul>   |
| 2023/25 | Planning: <ul style="list-style-type: none"><li>• To discuss any updates relating to the Keswick Industrial Estate and Low Road traffic calming measures (if received).</li><li>• To discuss planning applications received for comment: N/A</li><li>• To note and ratify planning applications responded to since the last meeting due to the deadline date: N/A</li><li>• To consider planning applications which have been received since distribution of the agenda.</li></ul> |
| 2023/26 | Correspondence received: <ul style="list-style-type: none"><li>• Resident – regarding installation of dog bins in the parish.</li></ul>  |

- Councillor Bills and Hornsea Three Community Fund – regarding funding of a crossing on the B1113.
- NALC – DLUHC Consultation on Infrastructure Levy (closing 19th May 2023).
- To consider any correspondence which has been received since distribution of the agenda.

2023/27

Finance:

- To receive the receipts and expenditure report and bank reconciliation for the 2022/23 financial year.
- To receive and consider the internal auditors annual report.
- To sign the Certificate of Exemption exempting the Council from a limited assurance review (External Audit) under s.9 of the Local Audit (Smaller Authorities) Regulations 2015.
- To consider and approve Section 1 of the Parish Council's Annual Governance and Accountability Return 2022/23.
- To consider and approve Section 2 of the Parish Council's Annual Governance and Accountability Return 2022/23.
- To adopt the Power of General Competence.
- To consider subscriptions to NALC and/or NPTS.
- To agree invoices for payment in accordance with the budget.

2023/28

To discuss the parish reading rooms and the existing management structure in place.

2023/29

Items for the next agenda.

Signed: *Samantha Henry* (Parish Clerk)

Dated: 10<sup>th</sup> May 2023