

Keswick and Intwood Parish Council

To all members of the Council

You are summoned to attend a Parish Council meeting on Wednesday 22nd February 2023 at 19:00 at the Reading Rooms to transact the following business:

Parish Council Meeting

AGENDA

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| 2023/04 | To consider apologies for absence. |
| 2023/05 | Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda. |
| 2023/06 | To co-opt a member of the Parish Council. |
| 2023/07 | To confirm the minutes of the Parish Council meetings held on the 16 th November 2022 and the 11 th January 2023. |
| 2023/08 | To report matters arising from the minutes not on the agenda: for information only. |
| 2023/09 | Public Participation: <ul style="list-style-type: none">• Resolution to adjourn the meeting for public participation and any County and District Councillor reports. |
| 2023/10 | Planning: <ul style="list-style-type: none">• To discuss any updates relating to the Keswick Industrial Estate and Low Road traffic calming measures (if received).• To discuss planning applications received for comment:<ul style="list-style-type: none">- N/A• To note and ratify planning applications responded to since the last meeting due to the deadline date:<ul style="list-style-type: none">- 2022/2298 – no objection.• To consider planning applications which have been received since distribution of the agenda. |
| 2023/11 | Parish Reading Room: <ul style="list-style-type: none">• To discuss the parish reading rooms and the existing management structure in place.• To discuss the installation of cycle parking outside the reading room. |
| 2023/12 | Correspondence received: |

- Councillor Hill – regarding anti-social behaviour.
- Highways – regarding instigating a feasibility study for a crossing on the B1113 (near the bus stop).
- South Norfolk District Council - South Norfolk Village Clusters Housing Allocations Plan (closing Monday 6th March 2023).
- Norfolk County Council – Greater Norwich Local Plan consultation (closing Monday 13th March 2023).
- Broads Authority - Draft Coastal Adaptation Supplementary Planning Document consultation (closing Wednesday 8th March 2023).
- Norfolk ALC – ‘County Deal for Norfolk’ consultation (closing Monday 20th March 2023)
- To consider any correspondence which has been received since distribution of the agenda.

2023/13 Policies:

- To review the code of conduct.
- To discuss and adopt a statement of internal control in line with regulation 4 of the Accounts and Audit Regulations 2003.

2023/14 Finance:

- To receive the receipts and expenditure report and bank reconciliation to 27 January 2023.
- To agree invoices for payment in accordance with the budget.
- To discuss and agree the purchase of a new laptop.
- To review the asset register.

2023/15 Items for the next meeting.

Signed: *Samantha Henry* (Parish Clerk)

Dated: 15th February 2023