

**Keswick and Intwood Annual Parish Meeting was held on Monday 15th May 2023.
Minutes of the Meeting held at the Reading Room, Keswick at 19.00.**

Present: Janet Hill (JH) (Chair); Monica Warmerdam (MW); David Vail (DV); Mike Pilgrim (MP).

Also Present: Councillor Deborah Sacks (District Councillor); Sonya Blythe (Locum Parish Clerk) and 1 member of the public were also in attendance.

Apologies were received from: Marguerite Russell (MR).

1. To consider apologies for absence

Apologies for Marguerite Russell were agreed.

Apologies from County Councillor Bills were also received.

The Chairman welcomed DS to her first meeting.

2. To confirm the minutes of the Annual Parish Meeting held on the 25th of May 2022

The minutes were confirmed as an accurate record and were signed by the Chair, subject to the date at the top of the minutes being changed to the 25th.

3. To receive the annual report of the Council: the report was received and is included in the appendix of these minutes (appendix 1).

4. To receive the county councillors report: the report was received and is included in the appendix of these minutes (appendix 2).

5. To receive the district councillors report: the annual report had not been received by the district councillors at the time of the meeting.

DS introduced herself to the meeting and detailed the matters that parishioners had begun to raise with her.

6. To receive an annual report regarding the parish reading rooms: the report was received and is included in the appendix of these minutes (appendix 3).

7. To receive parishioner's questions on local issues:

None raised.

The meeting closed at 19:20.

Signed:

Appendix

Appendix 1

- Keswick and Intwood Parish Council
- Annual Parish meeting: Chairperson Report May 15th 2023

The Parish Council saw the resignation of three of its councillors this year, Tim Love, Sue Hendry and Kevin Hanner. We wish them well and thank them for their contributions to the Parish. Kevin, as previous chairman, worked tirelessly over many years to keep the Council focussed on government guidance and general wellbeing of the Parish. Now that I have been chairperson for the last year this has also been my aim.

I am pleased announce that the Parish has co-opted a new councillor and would like to take this opportunity to welcome Mike Pilgrim and look forward to us all working together during the next year.

Although we have been fairly steady in numbers during the last year, we do now have two vacancies within the Parish Council and would encourage further interest from those living in Keswick and Intwood to come forward and help shape the future of the two villages.

Sam, as clerk, has been there to guide us on financial, legal and government issues and it with great happiness that we congratulate her on the recent arrival of a baby daughter.

This has been a year with some frustrations regarding the Industrial Development and also the required essential traffic calming measures needed along Low Road. I would like to reassure you that the Parish Council has been keen to play an active part in the consultation process linked to the outstanding conditions of the granted outline planning permission.

Our Local District Councillors have been supportive of our Parish by continuing to refer ongoing detailed applications from the developer, regarding the layout and style of buildings, back to the relevant committee for discussion and approval/refusal. At this point though we still seem to be no further with any indication of timescales.

One of those conditions is concerning the Low Road traffic calming measures. These are very important to our local parishioners but despite asking the developer many times to provide us with revised plans, they have not done so. As a consequence, I have been unable to give any further details at our Parish Council meetings.

On behalf of the Parish Council, I would like to thank David Vail for all his work with the reading room committee with raising funds for the improvements to the room and garden area.

I am pleased to inform you that the Parish Council still maintains a precept of £6000 and maintains an appropriate reserves policy.

The Parish Council also remains a member of the Norfolk Association of Local Councils as this is seen as a necessary and useful membership.

I would like to thank my fellow councillors and clerk for their support over the last year as chairperson.

Janet Hill Chairperson Keswick and Intwood Parish Council

Appendix 2

Annual Report from County Cllr David Bills

The 2022/2023 Annual report

Again there have been many request for action regarding Highways problems.

- Under major concerns was the need for a controlled pedestrian crossing at the bus interchange. Following many enquiries, it was discovered that under a development agreement the S278 included such a crossing,
- The recycling Centre opened at Harford Bridges Park and Ride has been a success
- The new School to be built in Cringleford will be run by the Inspiration Trust who also run Hethersett Academy amongst others
- £1m Road Safety Community Fund announced which will provide up to £10,000 each for smaller road safety schemes comes into South Norfolk next year so we must start to look at suitable projects which will be added to a register in time for full application
- Cringleford Parking scheme – awaiting new costings from supplier due at the end of this month March. Will update when received.
- The County Deal was released and put out to consultation. This finished on the 20th March

Norfolk County Council Budget for 2023/24 approved by councillors

Norfolk County Council has set its latest budget, which tackles spending pressures and protects key services.

The budget approved today includes:

- A net spending increase of £29.6m to meet rising costs
- A Council Tax increase in line with the Government's cap of 4.99 per cent – 2.99 per cent for general Council Tax and two per cent for the adult social care precept. This would increase the County Council's share of band D bills from £1,516.95 to £1,592.64.
- A "significant proportion" of the £59.7m savings coming from "doing things better for less", including £17m from the first phase of a strategic review of the council

The proposed spending for each department is:

- Adult social services, £249.5m
- Children's services, £232.6m
- Community and environmental services, £177.1m
- Strategy and transformation, £12.8m
- Finance and commercial services, £35.8m

The same meeting will consider its £956.9m capital investment in buildings and equipment, funded by grants and property sales. In addition to a range of existing schemes, like the Great Yarmouth Third River Crossing and investment in special education needs (SEND) schools, there are new investments totalling £35m:

- County Farms refurbishment and carbon reduction schemes (£9.4m)
- The rolling Technology Improvement programme (£8.2m)
- Scottow Enterprise Park refurbishment (£8.6m)
- Estate Buildings Decarbonisation initiatives (£4m)
- Highways improvements (£2.5m)
- Fire and Rescue services equipment and site improvements (£1.2m)
- Expansion of waste recycling sites and services (£0.51m)
- One Million Trees for Norfolk (£0.5m)

£133m for highways and transport in Norfolk over the next year

Carbon-cutting transport schemes are set for a £29 million boost in Norfolk, despite the tough financial climate.

Norfolk County Council's Cabinet will be considering a forward looking and carbon-cutting transport budget for the new financial year at a meeting on Monday 6 March.

At £133m the 2023/24 highways and transport budget represents a £29m increase on the previous year's budget. Despite inflation being expected to dent

the authority's spending power the highway and transport team have been focusing on maintaining and improving the network and continuing strong investment in carbon cutting transport strategies as the council moves towards net zero carbon by 2030.

Details of the location and cost of 120 walking, cycling, and road improvements across the county, and how £45.6m will be spent on maintenance of bridges, roads, drains and paths, are available in the papers for the meeting.

Cabinet will consider the report when it meets at 10am on Monday, 6 March.

£50m Bus Service Improvement Plan Funding for Norfolk

Norfolk County Council was only one of around 30 authorities who successfully received an allocation from the Bus Service Improvement Plan from government, receiving one of the largest allocations at £50m. The first £10m phase of this funding was received in November 2022. Through our Enhanced Partnership, we are now working closely with the Bus operators to implement enhanced routes and services as well as reviewing infrastructure and fares to encourage passenger growth and improved bus journey reliability. This should enable bus routes to be more sustainable in the long term. Following the receipt of the first payment, measures have already been implemented, which includes an increased frequency on the Coastliner 36 service, more frequent buses from North Walsham to Norwich and new late night bus services serving Thorpe St Andrew, Thorpe End, Rackheath, Salhouse, Wroxham and Watton.

Thousands more trees and hedgerows to be planted in Norfolk this winter

As part of the [1 Million Trees for Norfolk project](#) Norfolk County Council is preparing to plant more than 75,000 young trees and hedges across the county in the months ahead.

In 2019, Norfolk County Council agreed an ambitious scheme to plant a million trees over five-years. The pandemic brought many challenges and caused delays which meant at the end of last year the total planted trees stood at just over 68,000.

Now the project is picking up pace rapidly, and early in 2023 the Council's Hedge Restoration Fund will plant 55,000 hedge and tree plants on six County Farms owned by Norfolk County Council.

The hedges will see improvements in nature connectivity across the farms by filling in gaps in hedgerows. This is particularly good for our wildlife as it helps join up habitats and provides corridors for wildlife to safely travel along. The project is funded by a grant from The Tree Council.

£1.5m boost for 12 pioneering jobs and skills projects

From commercial use of seaweed to improving home insulation – 12 projects to boost Norfolk's economy are set to receive £1.5 million from the county council.

Cabinet will consider funding 12 pilot projects to shape Norfolk's economic future, using £1.5 million from the local business rates fund.

The proposed projects are the first phase of the Norfolk Investment Framework (NIF), which will identify long-term investment priorities for the county, to boost the economy and improve public services.

The county council's cabinet will consider 12 pilot projects, which include:

- Exploring development of a seaweed industry to support food, fertilisers, animal feed, biofuels and bioplastics
- Investigating water storage and desalination and the efficient movement of water supplies around Norfolk
- A digital and creative media centre in Watton, to improve skills and encourage start-up businesses
- Working with colleges to support recruitment and retention of skills tutors, including the development of a bursary to support graduates in taking up tutoring jobs
- Investigating the development of a rooftop solar panel network across greater Norwich
- Carrying out a feasibility study on retrofitting homes to maximise energy efficiency

Care farm among six new tenancies for Norfolk's County Farms

Norfolk County Council has welcomed six new tenants to its county farms estate later this year.

Among the new tenants are two couples who are set to join forces to create a new care farm in west Norfolk. NHS workers Alex and Ed Webster will be working with Ben & Gemma Human to set up Ingleborough Care Farm after they discovered both parties were interested in applying for the same tenancy.

In total the six new tenants have taken on just under 750 acres of county farms land from October last year. This follows a thorough application process that began at the end of last year and recently concluded with an interview with a panel of experts.

Norfolk Museum Service secures further funding

In November 2022, Norfolk Museums Service secured £4.126 million of Arts Council England National Portfolio Organisation funding for the period 2023-2026. The funding will enable Norfolk Museums Service to deliver new Early Years' programmes across the County, expand our formal learning offer, deliver new targeted programmes to young people 11-25, along with a range of new health & wellbeing activities for residents of all ages. The funding will also support the delivery of new community learning programmes through the NCC Environment Hub at Gressenhall.

New Adult Learning Construction Training Facilities open in Norwich and King's Lynn

In 2022, Adult Learning's vision to support the construction industry and Norfolk's economy by establishing a construction and environmental sustainability curriculum offer for adults in Norfolk, became a reality. A successful tender to the Community Renewal Fund (CRF), which secured £568,000 of central government funding, has enabled Adult Learning to establish two new construction skills training centres in Norwich and King's Lynn. These two hubs are now, in early 2023, receiving the first adult learners on site.

To gather momentum, whilst the two new sites were under development, in January 2022 Adult Learning opened a temporary construction training room at Wensum Lodge, Norwich and delivered a variety of trades, including plumbing, tiling, brick laying, plastering and carpentry, with 400 adult registrations (January

to October 2022). The participation rate of female learners was over 30% which compares to a construction industry participation figure of less than 15% in the UK.

£1m funding for out of school activity facilities

Active Norfolk, who are hosted and supported by Norfolk County Council, have secured £1m to support schools to open their facilities outside of school hours to enable local communities to be more active.

Working with the Integrated Care System through 2022, Norfolk County Council will be launching an ongoing programme to enable people to access physical activity opportunities as part of the treatment pathway for long-term conditions such as diabetes, stroke, and cancer. The programme will also build community capacity to support greater equity of access to opportunities for people all across the county.

Working closely with Children's Services, we provided holiday activities and food at Easter, during the summer holidays and over Christmas, for around 10,000 children in 2022. Around 1 in 5 of those children were those with a disability or SEN. This was delivered by c.100 local community providers and invested c.£2m into local organisations.

Adult Learning leads the delivery of numeracy skills of adult residents in Norfolk

The need nationally to improve the numeracy skills of both children and adults has been highlighted recently both through central government and the media.

Norfolk has received £4.7 million to improve the numeracy skills of adult residents through a government initiative called Multiply. This funding will last until the end of March 2025, and by then our target is to secure 11,000 adult registrations onto Multiply programmes in Norfolk.

Adult Learning is leading the delivery of this major new programme, delivering both in-house and through grant funding arrangements with the colleges and other, smaller organisations and grassroots providers. The funding enables us to work with small groups and even individuals on a one-to-one basis.

The funding targets adults who need support with and lack confidence in their numeracy skills and a wide range of interventions are already taking place across the county. These include:

- Introductory courses which help increase people's confidence with numbers
- Courses designed to help people understand and manage their money, particularly during the cost-of-living crisis
- Specific workplace courses, delivered with employers to provide skills relevant to the workplace
- Numeracy courses aimed at parents who want to increase their own skills to be able to better help their children
- Additional maths modules built into existing vocational courses
- Intensive and flexible courses which lead to a Functional Skills Qualification.

While we are in the early stages of the programme, this funding has already made a difference to some of the first learners to complete a course.

Norfolk to benefit from new Family Hubs and Start for Life funding

Children and parents in Norfolk are to benefit from a new cradle to career approach to family support.

The government has just announced that Norfolk County Council will be one of 75 local authorities receiving some of the £302m new Family Hubs and Start for Life funding.

It means the county will receive approximately £6m to further develop its prevention and early help services for families with children and young people up to the age of 19 (25 if they have special educational needs and disabilities).

This is not about introducing a new service or opening new buildings but to allow the county to further develop support for families. Using a whole family approach, the Family Hubs network will give families a single access point to support services that are integrated across health (physical and mental health) and social care as well as voluntary and community organisations and education.

Whilst there will be at least seven physical Family Hub sites in existing community buildings, which families will be able to walk into, services will be delivered largely on an outreach basis. The Family Hub approach will bring together a wide range of services so that families can access support in the spaces and places that they live and visit, such as libraries and community buildings.

The Family Hubs network will provide simple access to 'Start for Life' services, providing the best support for babies in the first 1,001 critical days from conception to the age of two, setting them up to maximise their potential for lifelong emotional and physical wellbeing including:

- Perinatal mental health and parent-infant relationships support for families who are expecting a baby or have a baby under the age of two
- Infant feeding support services
- Parenting support for parents of children aged 0-2
- Home learning environment support for parents of children aged 3-4

31/03/23

Appendix 3

Keswick Reading Room Annual Report

April 2022 to March 2023

Last year:

The new garden bloomed, volunteers continued to maintain it. The irrigation system kept it watered through the dry months with a drip system that turned on for one hour in every six.

A grant was received for installing a projector and screen from the District Council, but only covered half the anticipated costs. After consultation with District Councillors, the money is being used for preparatory works. We have brought the fuse box wiring up to current safety standards and allocated funds to fixing curtain tracks which will make it easier to control light levels. John Lewis have been paid for this work and we are waiting for it to be implemented.

New railings and a hand-rail have been installed at the front of the building. The railings are made from galvanised steel which should dull over time and weather nicely. They require no maintenance.

A sign has been installed at the front of the building to reassure visitors they have arrived at the right place. The sign incorporates a QR code which links to an updated website with general user information and details on how to book.

The railings and the sign complete the works to improve the external appearance and make the Reading Room more inviting. The money received for business rates relief during the pandemic has been spent and the bank balance is back to where it was pre-COVID. As of 28 April, the bank

balances stand at £7016.11 and £1072.14 with a bill for £600 for the railings work outstanding. The committee hopes the improvements made using this money, such as the removal of asbestos, interior decoration, addressing the damp problems and the deterioration of the masonry along with the external improvements will be seen as a pandemic legacy for future generations. The garden is made from oak, the railings from galvanised steel. Both are largely maintenance-free.

The Reading Room hosted its first hybrid meeting with video. The wifi is adequate to do this, but it does require people to bring their own screen and projector.

The legal status of the Reading Room has been clarified. It is leased from the Gurney family trust for a peppercorn rent and operated by a committee independent of the parish council as a “small unregistered charity.” The current lease runs until 2036, and the Reading Room has been used as a village hall for as long as anyone can remember. The Gurney family currently has no intention of changing its status. Most years, including this one, the Reading Room receives no funds from the parish council and survives on its income from users, which is £10 per hour, and grants. The income just about covers costs so there is a need to increase the user base. A notice has been placed in the parish newsletter to advertise the Reading Room to parishioners.

The committee has welcomed a new member, Susannah Parr and is up to four active members. We would still like to find another.

The defibrillator continues to be maintained and registered on Circuit with the emergency services.

We also continue to engage Safety Solutions to carry out annual safety checks on fire extinguishers, PAT testing and the first aid kit. No accidents have been reported.

Future plans

The committee now plans to focus on increasing user numbers. This will help us save up the necessary funds to install a projector and screen. We will continue to monitor available grants for opportunities to make desirable improvements such as building insulation, heating, add bicycle parking, car park lighting etc.