

**Keswick and Intwood Parish Council Meeting on the 29th of June 2022.
Minutes of the Meeting held at the Reading Room, Keswick at 19:00.**

Present: Janet Hill (JH) (Chair); Sue Hendry (SH); David Vail (DV); Monica Warmerdam (MW); Marguerite Russell (MR); Samantha Henry (Clerk).

Also present: David Bills (County Councillor) and 2 members of the public were also in attendance.

Apologies were received from: Kevin Hanner (KH)

2022/28. To consider apologies for absence: it was resolved to accept apologies received from Kevin Hanner (KH).

2022/29. Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this Agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda: there were none.

2022/30. To confirm the minutes of the Annual Meeting of the Parish Council held on the 25th May 2022: the minutes were confirmed as an accurate record and signed by the Chairman.

2022/31. To report matters arising from the minutes not on the agenda (for information only): there were none.

2022/32. Public Participation:

- *Resolution to adjourn the meeting for public participation and any County and District Councillor reports:*

The District Councillors were not present and a written report had not been received. Councillor Bills gave a brief update regarding financial procedures at Norfolk County Council that were likely to be trialled by the government.

A parishioner living in Intwood raised his concerns regarding Intwood Road, which was currently a 60mph speed limit. The parishioner explained that since the bypass had been built, as well as the businesses and facilities that had been built in Intwood over the recent years, the road usage had increased dramatically. He highlighted the urgent need to reassess the safety of the road as he believed that it currently posed a serious danger to all road users, including walkers and cyclists who frequented the area. The danger of the road was exacerbated in the winter weather, with a north facing slope causing black ice on occasion, which had caused many road users to slide on the surface. The parishioner noted three separate occasions when cars had gone into his hedge. The parishioner suggested that the signage for the 30mph should be extended, and placed further along Intwood Road close to the north side of the bypass bridge to help mitigate

AA

the issues that could occur if the road remained as it was. County Councillor Bills agreed to liaise with the Highways department at Norfolk County Council to highlight the issue and devise a solution.

DV highlighted the need for an area wide review of the road safety of the whole parish in light of the many developments that were currently being proposed and built within the surrounding area.

The traffic calming measures being considered for Low Road were discussed. The Clerk had emailed Create (who had drafted the proposal on behalf of APEX) to organise a walkthrough of the site in order to establish the concerns that parishioners had with the current proposals. No reply had been received as of yet. JH proposed that the Clerk should contact the planning department at South Norfolk District Council to explain the situation and ask for support in obtaining co-operation from the developers. This was unanimously agreed. JH asked Councillor Bills to also highlight the situation with Highways.

2022/33. Parish Councillor Vacancy:

- *To discuss the parish councillor vacancy:* the vacancy for a new parish councillor was discussed. No interest had yet been received for the position. The Clerk would re-advertise the vacancy.
- *To co-opt a parish councillor:* no candidates were present.

2022/34. Parish Issues: To receive any updates relating to:

- *Parish Reading rooms:* DV informed Councillors that a community council grant bid for £15,000 had been submitted.
- *Police liaison:* no update.
- *Highways:* this was discussed under item 2022/32.
- *Litter:* the Clerk explained that she had contacted Environmental Health to discuss the ongoing issue of fly tipping, particularly on Short Road and Mill Lane. The possibility of additional signage, and security cameras had been discussed. The Clerk would update Councillors when further correspondence had been received.

2022/35. Planning:

- *To discuss the following planning applications received for comment relating to 2017/2794 (Keswick Industrial Estate):*
 - *2020/0903, 2021/1034, 2021/1035, 2021/1036, 2021/1037:* the District Councillors had previously informed the Parish Council that the planning applications relating to the Industrial Estate would be determined by committee, the date of which the Parish Council was awaiting.
- *To receive any updates relating to Low Road:* this was discussed under item 2022/32.



- *To note and ratify planning applications responded to since the last meeting due to the deadline date:* not applicable.
- *To consider planning applications which have been received since distribution of the agenda:* not applicable.

2022/36. Finance:

- *To consider an annual subscription to Norfolk Parish Training and Support:* it was agreed that the Parish Council would not proceed with an annual subscription for 2022/23. This would be reconsidered in the next financial year.
- *To agree invoices for payment in accordance with the budget:* the following cheques were signed at the end of the meeting by JH and SH: Hare Cleaning Services £40.00 (Cheque 100633); Norfolk Parish Training & Support £150.00 (Cheque 100634); HR Payment £572.53 (Cheque 100635); HR Payment £143.00 (Cheque 100636).

2022/37. Correspondence received:

- *Broads Authority – Draft Broad Plans 2022-27:* the Parish Council were in agreement with the plans and it was agreed that the Clerk would respond to the Broads Authority on behalf of the Parish Council endorsing the plans.
- *Norfolk County Council – Planning Applications Consultations Draft 2022:* the Parish Council were in agreement with the draft and it was agreed that the Clerk would respond to Norfolk County Council on behalf of the Parish Council endorsing the draft.
- *South Norfolk District Council – regarding electrical vehicle charging points:* the Clerk had responded on behalf of the reading room committee indicating that the parish reading rooms would be interested in benefitting from an electrical vehicle charging point, subject to further information being received. The Clerk agreed to pass on any information received from South Norfolk District Council regarding the initiative to DV, who would discuss this further with the reading room committee.
- *To consider correspondence which had been received since distribution of the agenda:* a parishioner had contacted the parish council to discuss the possibility of lowering the speed limit on Intwood Road and re-locating the signage. The parishioner attended the meeting and this issue was discussed under item 2022/32.

2022/38. Items for the next agenda:

- None received.

The meeting closed at 20:30.

Signed: 