

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It r the column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the acc a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role): Phillip Brooks. Clerk and RFO

Date: 2nd April 2019

	£	£
Balance per bank statements as at 31/3/19:		
account 1	10,447.9	
account 2	24.0	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		10,471.9
Petty cash float (if applicable)		-
Less: any unrepresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	0.00	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		-
Add: any un-banked cash as at 31/3/19		-
Net balances as at 31/3/19 (Box 8)		10,471.9