

**Keswick and Intwood Parish Council Meeting on 14th March 2018.
Minutes of the Meeting held at the Reading Room, Keswick at 19.00.**

Present: Kevin Hanner (KH) (Chair); Janet Hill (JH); Sue Hendry (SH); Marguerite Russell (MR); Tim Love (TL) and Phillip Brooks (Clerk).

Apologies were received from David Bills (County Councillor Humbleyard Division) Councillors Christopher Kemp and Garry Wheatley (Cringleford Ward Councillors)

Seven members of the public were also in attendance.

2018/6. To consider apologies for absence: it was resolved to accept apologies from Linda Thursby (LT)

2018/7. Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this Agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda: JH declared an interest in Agenda item 2018/12/2 Site GNLP 0214 Land North of Eaton Gate, Low Road, Keswick.

2018/8. Public Participation: Resolution to adjourn the meeting for public participation and any County and District Councillor reports: there were no District or County Councillor reports. KH invited members of the public to participate in other Agenda items.

2018/8/1 Site GNLP 0214 Land North of Eaton Gate, Low Road, Keswick (JH left the meeting for this discussion.) Concerns expressed were that:

2018/8/2 The “call for sites” reference GNLP 0214 has been previously rejected for reasons of its location in relation to the existing tightly drawn boundary and its being in a flood risk area. Any change in this regard would necessitate a radical redrawing of the existing boundary and damage to the rural nature of the area.

2018/8/3 Policy DM 4.5 of the existing Local Plan in relation to the protection of Landscape Character and River Valleys states that: “All development should respect, conserve and where possible, enhance the landscape character of its immediate and wider environment. Development proposals that would cause significant adverse impact on the distinctive landscape characteristics of an area will be refused”.

2018/8/4 The emerging GNLP seeks to maintain the protection and enhancement of recognised and valued landscapes by maintaining existing policies.

2018/8/5 The emerging Local Plan seeks to maintain the existing Strategic Policies of avoiding allocating land for development in Flood Zones 2 and 3 (SP 4). The northerly margins of the site GNLP 0214 falls within Flood Zones 2 and 3 thus being subject to the highest probability of flooding. Furthermore, vehicular access to the site runs adjacent to a drainage ditch of grazing meadows on land which is classified as Flood Zone 3, the highest possibility of flooding and classified as “high risk” on Environment Agency mapping.

2018/8/6 The Applicant claimed unfettered access to the proposed site through Eaton Gate.

2018/8/7 The Planning Applicant proposing to develop the site (Planning Application 2018/0468) asked that he might present his proposals to the Council at a later date if an appropriate time extension could be agreed with SNC to do that.

2018/8/8 GNLP Proposal that Service Villages, Other Villages, and Smaller Rural Communities should be combined into a single tier of Village Groups.

2018/8/9 SNC Policy 16 states that Keswick and Intwood falls within the “Other Villages” description. It therefore has defined development boundaries to accommodate infill or small groups of dwellings and small scale business services, subject to form and character considerations. Keswick has a village hall but does not have easy access to other facilities a “Service Village” must have. Resident’s disagreed that Keswick and Intwood should fall within the scope of growth considerations applicable to Service Villages and that any growth should be dependent on the scale and ranges of services and infrastructure currently existing.

2018/9. To confirm minutes of the Parish Council Meeting on 11th January 2018: it was resolved to accept the minutes as a true and accurate record.

2018/10. To report matters arising from minutes not on the Agenda: for information only: there were none.

2018/11. Finance: a receipts and expenditure statement had been circulated to Councillors prior to the meeting and a copy is attached to these minutes.

- *To agree invoices for payment in accordance with the budget:* the following cheques had been signed since May 2017: Teknik Computers £60.00 (Cheque 100518); Westcotec Street Lighting £2,040.00 (Cheque 100519); Came and Co. Insurance £571.68 (Cheque 100520); HR payment £390.60 (Cheque 100521); HR payment £260.40 (Cheque 100522); Clerk’s expenses £33.42 (Cheque 100523); cheque 100524 not used; Cellar House room hire £50.00 (Cheque 100525); Clerk’s professional membership £30.00 (Cheque 100526); Clerk’s professional membership £122.00 (Cheque 100527). The following cheques were signed at the meeting: NALC £30.00 (Cheque 100528); Ladywell Accounting £32.00 (Cheque 100529); HR payment £781.20 (Cheque 100530); HR payment £520.80 (Cheque 100531); Clerk’s expenses £61.82 (Cheque 100532).

2018/12. Greater Norwich Local Plan Consultation including Call for Sites and “other village proposals.

2018/12/1 Site GNLP 4097 Land West of Ipswich Road, Keswick: it was resolved to respond including the comments made in relation to Planning Application 2017/2794 (currently being considered) and in addition to stress comments in the GNLP Document that “there is no evidence to justify increasing the overall supply of employment land. Further increasing the supply for which there is no demand increases uncertainty, risking investment to bring sites forward. It also increases the risk of encouraging uses that will be damaging to the city and town centres.”

2018/12/2 Site GNLP 0214 Land North of Eaton Gate, Low Road, Keswick: it was resolved to respond encompassing the concerns raised in the Public Participation section of the meeting; and it was resolved to arrange another meeting to consider Planning Application 2018/0468 Location: Former Stables Mill Lane Keswick Norfolk Proposal: Demolition of existing stables and erection of two storey dwelling.

2018/12/3 Proposal that Service Villages, Other Villages, and Smaller Rural Communities should be combined into a single tier of Village Groups: it was resolved to respond encompassing the concerns raised in the Public Participation section of the meeting.

2018/13. Litter Picking in Keswick. The Clerk updated the meeting on progress so far and Councillors recorded their thanks to the volunteer doing the work. No further offers of help had been received from the *Newsletter* and website appeals. Two Councillors said they were prepared to assist. It was resolved to write to Tesco's seeking any support they might provide in discouraging the deposit of litter.

2018/14. Parish Issues: To receive any updates relating to:

- *Highways* the Clerk was asked to inquire about ownership of the road connecting Keswick Hall and Low Road (from the junction with Mill Lane to the junction near the Mulbarton Road). Snow had not been cleared during the recent spell of bad weather and it had been left to Keswick Hall residents to clear a way through. There was also concern about the state of the footpath connecting Low Road to the Mulbarton Road bus shelter. The Clerk agreed to investigate the situation. **(Action PB)**
- *Police* the latest *Police Newsletter* had been circulated. The police website recorded just one crime namely a burglary on Intwood Lane in January.
- *Reading Room:* it was resolved to examine the possibility of installing a defibrillator using (in part) a grant from SNC. **(Action PB)**

2018/15. Planning:

- *To receive an update regarding the Planning Committee's decision in relation to Application 2017/2794. Outline Application for proposed employment development consisting of B1, B2 and B8 uses, associated access and landscaping:* There was nothing further to report other than it was anticipated the Application would be heard at the Development Management Committee (DMC) on 25th April.

2018/16. Correspondence received: the was none.

2018/17. Items for the next meeting: Planning Application 2018/0468. Location: Former Stables Mill Lane Keswick Norfolk Proposal: Demolition of existing stables and erection of two storey dwelling.

The meeting closed at 20.40.

Phillip Brooks
Parish Clerk
24th March 2018

Receipts and Expenditure to 28th February 2018.

Receipts:	£
Balance brought forward	9,520.75
Precept 24.04.17	2,739.00
Grant 24.04.17	133.00
CIL Payment 26.04.17	585.29
Precept 25.09.17	2,739.00
Total:	<u>15,717.04</u>

Expenditure:

Phillip Brooks Expenses (05.04.17) CQ.511	33.27
Anne Barnes Audit Fee (17.05.17) CQ 512	45.00
NALC Subscription (17.05.17) CQ 513	128.15
Norfolk SLCC Summer Conference (17.05.17) CQ 514	49.50
HR Payments (17.05.17) CQ 515	260.40
HR Payments (17.05.17) CQ 516	390.60
Phillip Brooks Expenses (17.05.17) CQ.517	46.06
Teknik Computers (06.07.17) CQ 518	60.00
Westcotec Street Lighting (13.07.17) CQ 519	2,040.00
Came and Co insurance (14.12.17) CQ 520	571.68
HR Payments (14.12.17) CQ 521	390.60
HR Payments (14.12.17) CQ 522	260.40
Phillip Brooks Expenses (14.12.17) CQ 523	33.42
Cancelled cheque CQ 524	- -
Cellar House Hire CQ 525	50.00
Phillip Brooks Professional membership CQ 526	30.00
Phillip Brooks Professional membership CQ 526	122.00
Total:	<u>4,511.08</u>

Balance: **11,205.96**

Budgeted and other expenditure for remainder of year:

Clerk's salary and PAYE	1,302
Clerk's Expenses	70
Training	30
Ladywell Accounting	32
Sundry	100
Contingency for asset replacement	500
Total:	<u>(2,034.00)</u>

Other budgeted income for remainder of year:

None

Balance: **9,171.96**

End of Year Balance: **9,171.96**

Notes:

1. All amounts include VAT as appropriate.
2. £23.90 is held in our deposit account..

3. The amount due for VAT recovery is currently £356.47

Phillip Brooks (Clerk and RFO).

27th February 2018