

Keswick and Intwood Parish Council.

9th May 2018

To all members of the Council.

You are summoned to attend the Annual General Parish Council Meeting of Keswick and Intwood Parish Council and ordinary Parish Council Meeting at the Reading Room Keswick on Wednesday 16th May immediately following the Parish Annual Meeting to transact the following business.



*Phillip Brooks. Clerk to the Council.
e-mail address. keswick.intwood@btinternet.com
Telephone 01603 250639*

Annual General Parish Council Meeting.

AGENDA

2018/23. To consider apologies for absence.

2018/24. To elect a Chair of the Council.

2018/25. To receive the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.

2018/26. To consider the complement and Member attendance of Councillors for 2018-19

2018/27. To elect a vice-Chair of the Council.

2018/28. To appoint Councillors with special responsibilities.

2018/29 To confirm the continued appointment of the Clerk as RFO.

2018/30. To consider the payment of any subscriptions falling to be paid annually

2018/31. To set dates for Parish Council meetings in 2019.

Parish Council Meeting

AGENDA

2018/32. To consider apologies for absence.

2018/33. Declarations of Interest: a) in accordance with s.31 of the Localism Act 2011, Members to declare any Disclosable Pecuniary Interests in items on this Agenda; and b) the Clerk to report any written requests for dispensation in respect of items on this Agenda.

2018/34. Public Participation:

- Resolution to adjourn the meeting for public participation and any County and District councillor reports.

2018/35. To confirm minutes of the Parish Council Meeting on 28th March 2018.

2018/36. To report matters arising from minutes not on the Agenda: for information only.

2018/37. Finance:

- To sign the Certificate of Exemption exempting the Council from a limited assurance review (External Audit) under S.9 of the Local Audit (Smaller Authorities) Regulations 2015
- To approve Section 1 of the Parish Council's Annual Governance and Accountability Return 31st March 2018 circulated by the Responsible Financial Officer.
- To approve Section 2 of the Parish Council's Annual Governance and Accountability Return 31st March 2018 circulated by the Responsible Financial Officer.
- To agree invoices for payment in accordance with the budget.

2018/38. Parish Issues: To receive any updates relating to:

- Highways
- Police
- Reading Room.
- Litter Picking within the Parish and future planning and organisation

2018/39 Consultation: draft Norfolk Access Improvement Plan (2018 - 2028)

2018/40. Planning:

- Further possible action following approval of planning application 2017/2794 especially with regard to traffic and pedestrian safety along Low Road.
- To consider Planning Application 2018/0298: Low Farm House - fencing and erection of new gates

2018/41. Correspondence received.

2018/42. Items for the next meeting.

CORRESPONDENCE RECEIVED FOR DISCUSSION.

The following list is paper correspondence received to: 9th May.

None received to date.