

Keswick and Intwood Parish Council Meeting on 4th January 2010.
Minutes of the meeting held at The Reading Rooms, Keswick at 10.30.

Present: Alan Gelder (AG); Ruth Ripman (RR); Lars Tibell (LT) and Phillip Brooks (PB) (Clerk).

1. To consider apologies for absence: Resolved to accept apologies from Diana Bulman (DB); Hayley Spouge (HS); Joe Loades (JL); Kevin Hanner (KH) all engaged with their professional business.

2. To receive declaration of interests in items on the Agenda: No interests were declared.

3. Finance:

- *To agree invoices for payment in accordance with the budget:* it was resolved to agree the following invoices for payment: Clerks expenses £556.86 (Cheque 100349). Cheques were also signed for the Mazars external audit fee £138.00 (Cheque 100347); and Allianz Insurance Renewal Premium £720.05 (Cheque 100348) approved at the Parish Council meeting on 25th November 2009.
- *To agree the budget and precept for 2010 – 2011:* it was resolved to agree the attached budget and consequent precept request for £5,250. The meeting agreed it was prudent for the budget to include a contingency for further maintenance of the Reading Room (i.e. the possible need for new windows); and preparation for other conceivable needs including perhaps additional pathways in the vicinity of Keswick New Hall.
- The meeting also agreed that the Clerk should proceed with an application to the Reaching Communities – Big Lottery Fund to cover likely expenses in connection with the roof repairs required at the Reading Room; and the provision of additional car parking facilities there. AG said that he make contact with an agent who could manage the planning application for the latter. **(Action AG and PB).**

The meeting closed at 12.00.

Phillip Brooks
Parish Clerk
4th January 2010.

KESWICK AND INTWOOD PARISH COUNCIL

Receipts and Payments Account for the year ended 31st March 2010

	<u>2010</u> <u>£</u>	<u>2009</u> <u>£</u>
<u>Receipts</u>		
Precepts	5,250	5,000
VAT Refund	-	-
Interest on Deposit Account	-	0
Insurance Refund (Roof)	-	315
	<u>5,250</u>	<u>5,315</u>
<u>Payments</u>		
NCAPTC Subscriptions	113	109
Norfolk Rural Community Council	25	10
Audit Fee	120	120
Legal & Professional Fees	330	376
Insurance	720	669
Clerks Expenses	1,847	3,140
Notice Boards	-	-
VAT recoverable	30	244
External Maintenance to Reading Room	-	1,256
Sundry	-	35
	<u>3,185</u>	<u>5,960</u>
Net	2,065	(645)

Balance as at 1st April	1,450	2,095
Balance as at 31st March	3,515	1,450

KESWICK AND INTWOOD PARISH COUNCIL
BUDGET
Receipts and Payments Account for the year ended 31st March 2011

	2011	
	£	
<u>Receipts</u>		
Precepts	5,250	
VAT Refund	-	
Interest on Deposit Account	-	
Grant	3,500	
	<u>8,750</u>	
	<u><u>8,750</u></u>	
 <u>Payments</u>		
NCAPTC Subscriptions	120	
Norfolk Rural Community Council	25	
Audit Fee	120	
Insurance	750	
Clerks Expenses	3,500	
Legal Expenses	2,500	
Car Park Planning and Applications	1,000	
VAT recoverable	-	
External Maintenance to Reading Room	-	
Sundry		
	<u>8,015</u>	
	<u><u>8,015</u></u>	
 Net	 735	
Balance as at 1st April	3,500	say
Balance as at 31st March	4,235	