

**Keswick & Intwood Parish Council Meeting on 21<sup>st</sup> June 2007**  
**Minutes of the meeting held at The Reading Rooms, Keswick at 19.00.**

*Present:* Alan Gelder (AG); Lars Tibell (LT); John Morrison (JM); Joe Loades (JL); John Payne (JP); Phillip Brooks (Clerk) PB.

*Also Present:* Mr. Peter Riches (member of the public and land manager within the Parish).

1. *To consider apologies for absence:* Resolved to accept apologies from Julian Darling (JD); and Cathy Cursons (CC).
2. *To receive declaration of interests in items on the Agenda:* No interests were declared.
3. *Public Participation.* The Council welcomed PC Glen Hambling who outlined developments in community policing for the Parish. He said that three Police Community Support Officers (PCSO's) had been trained to cover the Wymondham and Bowthorpe cluster of villages and would be fully operational by October 2007. PC Hambling stressed his commitment to the scheme and was reassuring about the effectiveness and profile of the Officers. The PCSO for the Parish would be Tim Philpott and it was anticipated that he would attend the September 12<sup>th</sup> Parish Council Meeting.

Mr. Peter Riches was in attendance to participate in Agenda item 8

4. *To confirm minutes of the Annual General Meeting and Parish Council meeting held on 9<sup>th</sup> May 2007:* Resolved to approve the minutes as an accurate and true record of both meetings.
5. *To report matters arising from minutes on the Agenda: for information only.* AG announced that JP had decided not to stand for a further term as Deputy Chairman. The meeting resolved in accordance with its Standing Orders not to elect a permanent vice-chairman but to elect a vice-chairman for individual meetings as required. PB said that in response to Agenda item 9 (Railway Farm), Gary Whatley had advised him that he had spoken to the planning officer about the Council's letter and was advised that in such a case the only considerations were those relating to the length of the residency. The latest position is that all evidence is with SNC's solicitor awaiting his opinion.
6. *Finance:*
  - The Council resolved to accept the Audited Annual Statement of Accounts presented by JL. The Audit Commission annual return for the year ended 31<sup>st</sup> March 2007 was completed and signed by the Chairman and Clerk.
  - It was resolved to approve payment of the Clerk's salary and expenses (for the second quarter (to June 20<sup>th</sup>)) of £593.29. Cheque 100307.

7. *Parish Plan*: Final amendments to the Plan were decided and it was resolved to publish the Plan by the end of July. JM agreed to circulate (by e-mail) the amended version and obtain costs for production in monochrome and colour by the end of June. **(Action JM)**.

8. *Footpaths*: AG said that the proposed on-site meeting had taken place. The availability of statistics and information about potential users of the proposed path (i.e. numbers of people, possible times, and any information about use by children) was being investigated. Depending on what information was available a view could be taken on whether a formal assessment of the need by Norfolk County Council was appropriate. **(Action PB)**.

9. *Emergency Planning*: JP said that his report was work still in progress and he would report again to the next meeting. **(Action JP)**.

10. *Highways*: as CC was absent this item was deferred to the next meeting.

11. *Reading Room*: AG updated the Council and reviewed further plans and needs for improvement. Although good progress had been made with the interior of the building work on the lighting was still outstanding. Furthermore there was much that needed to be done to the outside of the building: the decoration was becoming dingy; the immediate surrounding land needed tidying; and there was general renovation (i.e. replacing the notice board) to be done.

PR said that he would be arranging for the tree trunks to be removed from the surrounding land which would enable work to proceed with the planned gravelling. PB said he would get a firm date for delivery of the new notice board. AG said he would talk to the Reading Room Committee Chairman about the general state of the exterior decoration - if there was to be an "open night" to re-launch it needed to look good in all respects.

As the Parish Council held itself responsible for the structural maintenance and repair of the Reading Rooms, and for the decoration and maintenance of the outside of the property (as stated in the Constitution of the Reading Room Committee), AG and PB would attend a future meeting of the Reading Room Committee to understand the anticipated future plans and requirements. **(Action PR, PB and AG)**.

12. *Norwich City Bid for Unitary Status*: LT and PB summarised the content of the NAPTC presentations they had attended and circulated presentations where these were available.

Nothing new emerged which altered the Council's view that it was an inescapable conclusion that such a change would have a big impact on local government in Norfolk; and for parishes such as Keswick and Intwood there would be adverse financial impacts as less was available for spending on services across the County – i.e. the economies of scale would be lost.

13. *Planning Application 2007/1300. Land Adjoining Hillside, Intwood Road, Intwood:* After consideration the Council resolved that it no objection to the application. However, it was also resolved that the Clerk should convey to SNC Planning Services the Council's concern about increasing equestrian activity in the parish and the effect on road safety – especially for the horses and their riders. Moreover, the Council was concerned about this approval becoming a precedent for approving any other developments in the immediate locality which would impact significantly on safety issues in the vicinity of Intwood Road. **(Action PB).**

14. *Items for the next meeting Agenda:* the following items were identified for the next meeting:

- Parish Plan (JM)
- Emergency Plan (JP)
- Footpath (Keswick Hall Mulbarton Road) (PB)
- Highways Information (CC)

The Meeting closed at 21.45.

Phillip Brooks  
Parish Clerk  
27<sup>th</sup> June 2007