

**Keswick & Intwood Parish Council Meeting on 27<sup>th</sup> September 2006.**  
**Minutes of the Meeting held at The Reading Rooms, Keswick at 19.00 hrs.**

*Present:* Alan Gelder (Chairman) AG; John Morrison (Councillor) JM; John Payne (Councillor) JP; Joe Loades (Councillor) JL; Lars Tibell (Councillor) LT; Phillip Brooks (Clerk) PB.

*Apologies:* were received and accepted from Julian Darling and Cathy Cursons

*Also present:* Judith Virgo (Norfolk County Councillor) JV; Garry Wheatley (Councillor Cringleford Ward) GW.

*Members of the public in attendance:* Mr. Bob Baxter.

1. AG opened the meeting and the minutes of the meeting held on 26<sup>th</sup> July 2006 were accepted and signed as a true record.

2. Apologies were accepted from Councillors Julian Darling and Cathy Cursons.

3. There was no declaration of interest in any item on the Agenda.

4. Matters arising from the minutes of the 26<sup>th</sup> July meeting.

Para 4.2. PB said that he had obtained details of possible additional funding from the Norfolk Rural Community Council (NRCC) which might be beneficial for Reading Room development and renovation. This information had been passed to Jane MacDonald (Secretary to Keswick Reading Room Committee) who would approach the NRCC if additional funding was required. AG commented that use of the Reading Room should be encouraged but completion of the renovation was desirable before its further use was promoted.

Para 4.3. PB said that the Planning Enforcement Officer had said that his investigation (into planning permissions at Railway Farm) was in hand but (despite a hastening e-mail) there was still no conclusion.

Para 6. AG said that the well in front of Jewson's yard and near the Iron Bedstead shop was not blocked up. He had tested this by dropping a stone into the well and a splash indicated that it had reached water. JV added that she was aware of various developments that were taking place to deliver water to the new development at Cringleford.

Para 7. GW said that the two Parishes (Keswick and Intwood) had come together in 1602 but further information would be supplied later by Chris Kemp.

Para 10.1. PB said that he had been informed by the Planning Enforcement Officer at SNC that planning permission was required for the development at 29 Low Road and this would need to be progressed by the property owners.

Para 10.4. AG said that the Highways Department had seen to the clearance of the layby alongside the Mulbarton Road. JP added that the hedges alongside the road had also been trimmed back. He went on to say that the number of travellers had apparently increased at the site visible from the bypass (at the end of the bridleway immediately opposite the bus shelter). GW said he would find out the current position and AG said he would speak to the land agent, Peter Riches. **(Action GW, AG).**

5. The Treasurer reported that he had paid the Clerk's CiLCA training bill and the Clerk submitted his account for the last quarter.

6. A motion was approved to suspend the meeting to allow members of the public to inform the meeting. We welcomed Mr. Bob Baxter. Bob said that he had nothing particular to say but was pleased with the opportunity to hear about the issues being discussed by the Council. He said he may well address the Council on a specific matter at another time.

7. Speed Limits and Signage on Low Road. AG outlined the difficulties of providing danger signs in the limited road space available close to the protruding wall. CC agreed and suggested considering an approach she had seen used in Bristol where hazard warning signs had been painted on the road surface. GW said that new guidelines had been published regarding reduced speed limits and these were being debated by South Norfolk Council. He added that there would be no changes in speed limits until these deliberations were complete. GW went on to say that perhaps a survey needed to be done and suggested contacting people affected and asking them to report any incidents. It was agreed to discuss this further as part of the Parish Plan process. PB agreed to try to obtain pictures of the Bristol examples if that proved necessary.

8. Maintaining the Hedgerow Boundaries around Fields in Keswick. It was agreed this item had been dealt with in Matters Arising Para 10.4 above.

9. Exploration of the feasibility for a path crossing the land between Keswick Hall and Mulbarton Road (Peter Riches). As Peter Riches was not available this item is transferred to the Agenda for the next meeting. JL wondered whether the path was necessary but the meeting concluded that with some 90% of the parish resident at the hall some provision should be made for them.

10. Parish Plan Progress Reports:

- it was agreed that any final comments on the draft questionnaire provided by JM should be conveyed to him by 29.10.06. JM agreed to undertake production of the copies. LT agreed to investigate the costs for a) using Freepost return address and b) a PO Box number
- AG summarized the bus service position and explained that talks were going on with Semmence (the company providing the new 10A service along Low Road) about re-routing the service via the hall. Unfortunately the manager dealing with this at Semmence had resigned but it was hoped to have a reaction from the Company by 29<sup>th</sup> September
- PB said that although Vivienne Clifford-Jackson's intervention after the last meeting had prompted a response from the Enforcement Officer at SNC about planning permissions granted for Railway Farm, this was no more than a holding reply and further e-mails from the Clerk had not elicited a full response.

11. Completion of update for Code of Conduct book. This was completed by the new Councillors.

12. Update on last Crime Reduction Partnership Meeting. CC said she had attended the last meeting and found information provided about the benefits of Neighbourhood Watch schemes most beneficial. She agreed to give further thought to the possible implementation of a scheme within the Parish. **(Action CC)**

### 13. Any Other Business.

13.1 PB said that he had received an approach from Mr. Ian Francis to facilitate a meeting within the Parish to sound out opinion in relation to a proposed cycle path between Mulbarton, Swardeston and Harford Bridges. He had responded by saying it was unlikely that many (if any) people would attend such a meeting but arrangements would be made for the prominent display of posters advertising similar meetings taking place in adjoining Parishes. GW commented that a similar proposal had been implemented for a cycle path from Hethersett but few people had been seen to use it.

13.2 In relation to a brief discussion about planning issues, GW said that if the Parish had strong views about any application and wished those views to be expressed at the application hearing, the Clerk should tell him about this when the planning response letter was returned to SNC. GW also commented that it would be a few months before any detailed comments or proposals in relation to the Local Development Framework were made known.

13.3 Intwood Church Cemetery. AG explained that additional land would soon be required and he had wondered whether there was a “pot of gold” anywhere to help with the purchase of land for such purposes. Initial research by the Clerk had revealed that this was unlikely and the only area where there is possible scope for manoeuvre is where a new development is taking place and land for such purposes (play areas, burial grounds, schools etc) is built into the deal with the developer.

13.4 AG said that at about this time of the year a request often came forward for a contribution to the upkeep of the Intwood and Keswick churchyards. Because of heavy expenditure incurred last year in connection with necessary work to ensure compliance with the Disability Discrimination Act 1995 etc. this had not been possible. It was decided to make this an Agenda item for consideration at the next meeting. AG also asked JP to report on Emergency Planning at the next meeting. **(Action JP)**

14. The date for the next meeting was set for 6<sup>th</sup> December 2006 to commence at 19.00 at the Reading Room. The meeting closed at 22.10.

Phillip Brooks.

Parish Clerk

7<sup>th</sup> October 2006