

Keswick and Intwood Parish Council.

11th May 2010

To all members of the Council.

You are summoned to attend The Annual General Parish Council meeting and ordinary Parish Council meeting of the Keswick and Intwood Parish Council at the Reading Room at Keswick on Wednesday 26th May at 19.00 hrs to transact the following business.

Phillip Brooks. Clerk to the Council.

e-mail address. keswick.intwood@btinternet.com

Telephone 01603 250639

Annual General Parish Council Meeting.

AGENDA

1. To elect a Chairman of the Council.
2. To receive the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
3. To elect a vice-Chairman of the Council.
4. To discuss current vacancies for Councillors.
5. To appoint Councillors with special responsibilities.
6. To confirm the programme of meetings for the coming year.
7. To consider the payment of any subscriptions falling to be paid annually.

Parish Council Meeting

AGENDA

1. To consider apologies for absence.
2. To receive declaration of interests in items on the Agenda.
3. Public Participation. Resolution to adjourn the meeting for public participation and any district councillor reports.
4. To confirm minutes of the Annual Parish Meeting held on 10th March 2010 and the Parish Council meeting held on 10th March 2010.
5. To report matters arising from minutes not on the Agenda: for information only.
6. Finance:
 - To approve the Parish Council's Return to the Audit Commission for the year ended 31st March 2010
 - To agree invoices for payment in accordance with the budget.
7. Parish Issues: To receive any updates relating to:
 - Highways
 - Gypsy and Travellers
 - Reading Room update.
8. Planning
 - To receive summary report on applications and approval since the last Council meeting. (PB)
10. Correspondence received.
11. Items for the next meeting.

CORRESPONDENCE RECEIVED FOR DISCUSSION.

The following list is paper correspondence received to: 11th May 2010.

None received to date.