

Keswick and Intwood Parish Council.

27th April 2012

To all members of the Council.

You are summoned to attend The Annual Parish Council meeting and ordinary Parish Council meeting of the Keswick and Intwood Parish Council at the Reading Room Keswick on Wednesday 9th May at 19.00 hrs to transact the following business.

A handwritten signature in black ink, appearing to read 'P. Brooks', with a large flourish at the end.

*Phillip Brooks. Clerk to the Council.
e-mail address. keswick.intwood@btinternet.com
Telephone 01603 250639*

Annual General Parish Council Meeting.

AGENDA

1. To elect a Chairman of the Council.
2. To receive the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
3. To elect a vice-Chairman of the Council.
4. To discuss current vacancies for Councillors.
5. To appoint Councillors with special responsibilities.
6. To confirm the programme of meetings for the coming year.
7. To consider the payment of any subscriptions falling to be paid annually.

Parish Council Meeting

AGENDA

1. To consider apologies for absence.
2. To receive declaration of interests in items on the Agenda.
3. Public Participation:
 - Resolution to adjourn the meeting for public participation and any district councillor reports
 - Presentation by the Landscape Partnership relating to the proposed Fir Hill Development (Planning Application 2012/0714).
4. To confirm minutes of the Parish Council Meeting on 9th March 2011.
5. To report matters arising from minutes not on the Agenda: for information only.
6. Finance:
 - To approve the Parish Council's Return to the Audit Commission for the year ended 31st March 2011
 - To agree invoices for payment in accordance with the budget
 - To agree invoices due for payment.
7. Parish Issues: To receive any updates relating to:
 - Highways
 - Reading Room.
8. Planning
 - To consider planning application 2012/0714. Land west of 45 and land west of Reading Room, Low Road Keswick Norfolk
 - To receive summary report on applications and approval since the last Council meeting.
9. Correspondence received.
10. Items for the next meeting.

CORRESPONDENCE RECEIVED FOR DISCUSSION.

The following list is paper correspondence received to: 27th April 2012.

None received to date.