


Keswick and Intwood Parish Council.

08<sup>th</sup> October 2011

**To all members of the Council.**

You are summoned to attend a Parish Council meeting of the Keswick and Intwood Parish Council at the Reading Room at Keswick on Wednesday 19<sup>th</sup> October to transact the following business.



*Phillip Brooks. Clerk to the Council.  
e-mail address. keswick.intwood@btinternet.com  
Telephone 01603 250639*

1. To consider apologies for absence.
2. To receive declaration of interests in items on the Agenda.
3. Public Participation. Resolution to adjourn the meeting for public participation and any district councillor reports.
4. To confirm minutes of the Parish Council Meeting held on 6<sup>th</sup> July 2011.
5. To report matters arising from minutes not on the Agenda: for information only.
6. Finance:
  - To agree invoices due for payment.
  - Confirm appointment of Internal Auditor.
7. Parish Issues:
  - Highways
  - Police
  - Parish Plan and Site Specific Policies and Allocations Consultation
  - Norfolk Buses Consultation
  - Reading Room update.
8. Planning
  - To receive summary report on applications and approval since the last Council meeting. (PB)
9. Report from Parish Clerk:
  - Quality Council – consideration of letter from NALC and Councillor vacancies
  - Meetings Attended
  - Emergency Plan.
10. Correspondence received.
11. Items for the next meeting.

CORRESPONDENCE RECEIVED FOR DISCUSSION.

*The following list is paper correspondence received to: 08<sup>th</sup> October 2011.*

Community Infrastructure Levy Regulations 2011 (amended). Preliminary Draft Charging Schedule Consultation