

DRAFT

Keswick and Intwood Parish Council Meeting on 15th July 2009. Minutes of the meeting held at The Reading Rooms, Keswick at 19.00.

Present: Alan Gelder (AG); Lars Tibell (LT); Diana Bulman (DB); Hayley Spouge (HS); Ruth Ripman (RR) and Phillip Brooks (PB) (Clerk).

Also Present: Christopher Kemp (Councillor Cringleford Ward) (CK); from 19.45. Apologies received from Garry Wheatley (Councillor Cringleford Ward) (GW) and Daniel Cox (Norfolk County Councillor) (DC)

1. *To consider apologies for absence:* Resolved to accept apologies from Joe Loades.
2. *To receive declaration of interests in items on the Agenda:* No interests were declared.
3. *Public Participation. It was resolved to adjourn the meeting for public participation and any district councillor reports:* There were no reports to receive.
4. *To confirm minutes of the Annual General Parish Meeting and Parish Council meeting held on 27th May 2009:* it was resolved to approve the minutes as a true and accurate record of the meetings.
5. *To report matters arising from minutes not on the Agenda: for information only:* there were no matters arising.
6. Finance:
 - *To agree invoices for payment in accordance with the budget:* it was resolved to agree the following invoices for payment: Norfolk Association of Local Councils, subscription - £113.06 (Cheque 100344); Steven Page, professional services - £329.95 (Cheque 100343); Norfolk Rural Community Council, subscription £25.00 (Cheque 100343) and Clerk's expenses £778.23 (Cheque 100345).
7. Parish Issues: To receive any updates relating to:
 - *Greater Norwich Development Partnership (Public Consultation):* no further updates to report.
 - *Gypsy and Traveller Development Plan (Public Consultation):* no further updates to report. PB said that he had established contact with Sarah Lovelock, Gypsy and Traveller Project Support Worker at Broadland Housing Association. She had suggested early August as a suitable time for members of the Council to visit the Harford site and to view developments taking place there. (**Action PB**).
 - *Home Watch:* the Low Road scheme is in place and fully operational. HS said she was doubtful if there was any enthusiasm for a scheme at Keswick New Hall but she would arrange for suitable leaflets to be available at the Information Point to canvass possible support. (**Action HS, PB**). HS also agreed to try and establish

- contact with the Keswick Hall Resident's Association via John and Leslie Payne. AG said that he understood Linda Thursby had received no response from Intwood residents about introducing a scheme there. Work was still in progress at Eaton Gate (LT) and Dunston Cottages (AG). It was agreed to allow a further period of time for any of these schemes to get underway before deciding on the appropriate locations for the "Homewatch Area" warning signs to be placed.
- *Highways:* DB presented her report following the Parish Walk on 22nd June. Several tasks relating to drains and pot holes were identified for the Highway Rangers – assuming their help promised by Norfolk County Council was forthcoming (**Action PB and DB**); and other tasks were noted which needed cooperation from Brown and Co - the Gurney Estate Land Managers (**Action DB**). AG thanked DB for the work she had done.
 - *Reading Room update:* AG said that work on preparation of the lease (which was necessary to give the Council legal title to the building and therefore qualify for certain grants) had been suspended because of the high legal costs arising. Mills and Reeve had incurred costs of £1,500, and Cadge and Gilbert were talking about a similar amount which, added to Brown and Co's figure, could result in a total bill of around £3,500. This was too much for the Council to afford. Additionally, the Council would like to provide improved parking facilities but priority had to be given to the essential roof repairs likely to be in excess of £12,000. It was hoped that the roof repairs would be covered by The Community Aggregates Fund (COMMA) 2009/10 grant for which the Council was short listed. However, if the Council's bid for the COMMA grant was unsuccessful, there were some tough decisions to be faced. One option included a possible hike in the Precept – which would impact significantly on every resident - to cover both the roof repairs and car park. Before that happened, AG said he would be discussing different options with the Gurney Estate representatives. CK offered further advice about sources of public funding and said the Council might want to consider convening a special Council meeting to explain the situation to residents. HS, RR and DB said they would get together (with Jane McDonald) to consider ways in which the facilities at the Reading Room could be promoted thus increasing revenue from hire charges. (**Action HS, RR, DB**). PB said he would also range for a notice to be included in *The Newsletter*. (**Action PB**).

8. *Planning: PB provided the following information:*

- 2009/0842 Tesco Stores Ltd. Main Road, Caistor St Edmund: Proposed erection of one micro wind turbine and associated works for a period of 15 years. Approved.
- 2009/0973 The Old Rectory, Main Road, Swardeston: Proposal for a change of use to carry out bush and field activities on improved grassland and woodland. Although the application relates only to the use of land within Swardeston, there are indications that land in Intwood may also be involved. PB said that he had written to the applicant (Mr. R. Povey) seeking clarification on possible impacts for Intwood but had not received a reply. He was also in touch with the Senior Planning Officer at SNC. CK said he would contact his opposite number

Councillor in Swardeston and would keep the Council in touch with opinions being formed there. **(Action CK)**.

- Caravan and containers which have arrived on the field behind Keswick New Hall and adjacent to the A 47: PB said that Planning Services at SNC had told him that planning permission was required for the activity taking place there and that the land owner had been asked to either submit a planning application for the unauthorised use and works or to remove all structures from the land and revert it back to its original use.

9. Local Government Re-organization: CK said that a High Court judgment in a case brought by three district councils, in relation to the local government review in Suffolk, concluded that “the Boundary Committee should have discussed with the Claimants any reservations it had about whether the concepts advanced met the Secretary of State’s criteria before publishing the Draft proposals in July 2008 and also in March this year”. Leave had been to appeal against the court's judgment but, as a result of the ruling, the Boundary Committee is no longer in a position to provide advice on Suffolk by 15 July. Additionally, because of the consequential impacts on the Committee’s reviews in Devon and Norfolk, the Secretary of State has decided that the Committee is no longer in a position to provide advice in those counties by 15 July 2009. No further date has been set for the advice to be provided.

10. Correspondence received: PB said that all correspondence received had been circulated by e-mail.

11. Items for the next meeting: there were none reported.

The meeting closed at 21.00

*Phillip Brooks
Parish Clerk
17th July 2009*