

## DRAFT

### **Keswick and Intwood Parish Council Meeting 16 July 2008. Minutes of the meeting held at The Reading Rooms, Keswick at 19.00.**

*Present:* Alan Gelder (AG); Joe Loades (JL); Diana Bulman (DB); Lars Tibell (LT)  
Phillip Brooks (Clerk)

*Also Present:* Judith Virgo (Norfolk County Councillor) (JV); Christopher Kemp (Councillor Cringleford Ward) (CK); Tim Philpott (PCSO); and Douglas Macdonald (Parishioner). Apologies were received from Garry Wheatley (Councillor Cringleford Ward) (GW).

- 1. To consider apologies for absence:* Resolved to accept apologies from: Linda Thursby (LTh).
- 2. To receive declaration of interests in items on the Agenda.* No interests were declared.
- 3. Public Participation. It was resolved to adjourn the meeting for public participation and any district councillor reports.*

Tim Philpott reported on a recent burglary in the area and developments at the gypsies' site. He said that the police have had papers served to begin preparations for clearing the land in advance of its planned development. AG said he was somewhat surprised at this development which seemed premature bearing in mind that planning permission had not yet been granted. CK said he was aware that Common Law Trespass Notices had been served by SNC as a preliminary to the owners of the site taking action in a civil court for possession. Once possession was agreed, the bailiffs would clear the site and when that happened the police would be on hand to deal with any breach of the peace. Once planning permission had been approved and "posted" the police would have extra powers (details of these powers were still awaited from SNC). CK added that the nine families currently on the site are not the intended tenants although three had asked to be considered for tenancy.

JV said that she was sorry to hear that Anglia buses had decided that it was no longer possible to provide a service for Keswick Hall. AG said he was also in touch with the situation but prospects did not look good for any future developments towards restoring a service. Residents will now have to walk down to the Mulbarton Road for any buses which again raised the question of a possible path through the field adjacent to the Hall.

CK told the Council that at a recent meeting of the North West Area Planning Committee an application by *Ecotricity* for a wind turbine at Hethel had been refused. However, this application would be reconsidered at the SNC planning meeting on 23<sup>rd</sup> July; and as the

Parish Council would be represented at the meeting (to deal with the gypsies' site), it may also wish to consider making representations about the turbine. The concern was that it may adversely affect television pictures in the locality. If this happens and is proven Ecotricity will pay a year's subscription for Sky television for the people affected, but further year's payments would be the responsibility of the subscriber.

CK summarised the draft proposals by the Boundary Committee for unitary local government in Norfolk. He observed that the proposal for a Norfolk unitary authority comprising the existing county of Norfolk and the Lowestoft area of Suffolk would create the biggest UK authority that was double the size of the population of Luxembourg - where there are three tiers of local government. The intermediate structure of the authority would be something for them to decide, and indeed what to call themselves. He said Boundary Committee also saw merit in other patterns of unitary local government in both counties. In Norfolk, the Committee thought there was merit in linking Great Yarmouth, Lowestoft and Norwich in a unitary authority, the rest of Norfolk would form another unitary authority. They also saw merit in a 'doughnut' pattern, with one authority for Norwich on expanded boundaries. CK continued by saying that either of the latter will have an enlarged boundary for Norwich which will include Keswick and Intwood. He thought it prudent for the Parish Council to prepare a response for consideration at the next Council meeting on 10<sup>th</sup> September ready for submission to the Boundary Committee by 26<sup>th</sup> September. PB said that he would be attending a NCAPTC presentation on the Committee's findings on 30<sup>th</sup> July.

4. *To confirm minutes of the Parish Council meetings held on 14<sup>th</sup> May, 24<sup>th</sup> June and 30<sup>th</sup> June 2008:* it was resolved to approve the minutes as accurate and true records of the meetings.

5. *To report matters arising from minutes not on the Agenda: for information only:* all matters arising from the minutes would be covered in later Agenda items.

6. *Finance:*

- *To approve the audited accounts and Audit Commission return for the year to 31<sup>st</sup> March 2008:* the accounts were not ready for approval. It was resolved to set a special meeting of the Council at 08.45 on Thursday 24<sup>th</sup> July.
- *To receive Statement of Accounts for the year to date:* the statement would be received at the meeting on 24<sup>th</sup> July.
- *To agree invoices for payment in accordance with the budget and any other payments made since the last meeting:* it was resolved to approve a payment of £180.00 to W. Browne for further painting work at the Reading Room. Cheque 100317.

7. *Parish Plan: To receive any updates relating to:*

- *bus services* AG said that he had heard from Chris Limbach (Norfolk County Council) that the whole of the 122 and 122A bus service would be withdrawn (by Anglia buses) from 1<sup>st</sup> September 2008. Semmence had been asked if they would step in and take over the route but they were not happy about the space available

- for turning vehicles at the Hall. There was therefore no prospect of replacing the Anglia bus service at this time.
- *highways and traffic* AG said that all of the grass had been cut but “strimming” around the edges etc. had been left. Mike Alfrey (MA) (Norfolk County Council Highways Department) said this should have been done although it was sometimes undertaken by the contractor after the main cut. AG said he would be keeping MA in touch with the situation and if the work was not completed he understood that the contractor would not be receiving payment from NCC. MA also confirmed to AG that new reflective material had been fitted to the traffic bollard at the junction of Low Road and the Mulbarton Road but a longer term plan was to replace the existing bollard with one of the new and better types now available. On a different matter, DB said that she and other residents at Low Farm were concerned about the very dangerous situation with regard to children crossing the road there. No pavement was available for them to use and the traffic was travelling pretty fast along the road and close to the bend. AG said that a traffic survey was being undertaken in the autumn and it was hoped that some improvement in signing would come from that.
  - *security including Home Watch schemes*: this matter was deferred in the absence of LTh.
  - *Reading Room*: AG said that the painting work was now complete. Although preliminary work on planning for additional car parking space was underway, no further action would be taken until the results of an ecological survey currently being undertaken became available. The survey was not expected to identify any particular issues but it was crucial to the next stage of development and there was little point in going further until the “all clear” had been given. AG also said that a possible source of tiles for renovating the roof at a future time had been identified and he was waiting to hear how much they were likely to cost.
  - *horse traffic* : this matter was deferred in the absence of LTh.
  - *travellers – this would be dealt with at Agenda item 8 (Planning)*
  - *other*: this matter was deferred in the absence of LTh.

#### 8. Planning

- 2007/2346 High Noon Barn, Intwood Lane, Cringleford – Proposed conversion of a barn for residential use. Outstanding.
- 2008/ 0187/0188/0189 Keswick New Hall, Keswick – various minor works within the Hall. Approved.
- 2008/0267 1 Thatched Cottages, Intwood – construction of a driveway and parking area. Refused.
- 2008/0629 Intwood Carr Meadows – erection of a hay store. Approved
- 2008/0681 Suite 11 Keswick Hall – repair and replacement of timber posts and bell tower etc. Approved.
- 2008/0890 Keswick Hall – installation of various internal electric lighting. Approved.
- 2008/1046 Tesco (Harford Bridge) - installation of storm lobby screen – Outstanding.

- 2008/1050 The Rectory Intwood – demolition of garage and connecting store and erection of new side entrance - Outstanding.
- 2008/1180 Home Farm House Intwood – conversion of a redundant agricultural building into a dwelling and garage – Outstanding.
- 2008/1137 Construction of a permanent gypsy site. – Outstanding. (The Parish Council would be attending a planning meeting at SNC on 23<sup>rd</sup> July. The Council's response would be focussing on the five topics identified at the special Parish Council meeting which took place on 30<sup>th</sup> June 2008.

9. *Emergency Planning:*

- *To receive progress report on Emergency Planning for the Parish:* PB said that the collated results from the Parish questionnaire and final Report were expected shortly.

10. *Local Government Re-organization. Boundary Committee's Press Release announcing their proposals for Norfolk and Suffolk and South Norfolk's Press Release. (both circulated by e-mail on 8<sup>th</sup> July 2008):* This item was dealt with in the Public participation section of the meeting (CK's Councillor Report).

11. *Correspondence received.*

- *Letter from South Norfolk Council relating to Ant-social Behaviour Act 2003 – Part 8: High Hedges.* CK explained that this related to the process whereby a person complaining (about a high hedge) was required to lodge a sum of money with SNC at the time of their complaint. If the complaint was upheld (and consequently the hedge was cut back or removed) then part of the sum would be returned to the complainant. If it was not successful then the entire amount would be retained by the Council. This process was designed to stop frivolous complaints being made and having to be investigated by SNC.

12. *Items for the next meeting.*

Development of a Homewatch scheme(s).

The meeting closed at 21.45.

Phillip Brooks  
Parish Clerk  
17<sup>th</sup> July 2008